

**FEBRUARY 13<sup>TH</sup>, 2024** THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD AT THE HANNA TOWN HALL OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

**CALL TO ORDER:** Mayor Ostling called the regular meeting of the Hanna Town Council to order at 6:30 P.M. Roll call was taken Council Members present constituting a quorum were:  
 Council Members:  
 Sam Sikes  
 Roger Hawks  
**Also present:**  
 Town Treasurer/Clerk: Ann Calvert  
 Clerk/Treasurer/Clerk of Court Vivian Gonzales  
 Absent:  
 Cm. Jayson Nordquist  
 Cm. Bill Dys

**APPROVE AGENDA:** Cm. Sikes **moved to approve the agenda, with it noted that public works and water treatment plant did not have monthly reports for February, 2024.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

**APPROVE MINUTES:** Cm. Sikes **moved to approve the January 9<sup>th</sup>, 2024 Regular meeting minutes.** Cm Hawks seconded the motion. The motion carried with all present members voting aye.

**BOARD AND DEPARTMENT REPORT**

<b>HCJPB</b>	<b>No Report</b>
<b>Public Works Department</b>	<b>No Report</b>
<b>WTP</b>	<b>No Report</b>
<b>Marshal's Office</b>	<b>No Report</b>
<b>Rec Center</b>	<b>January, 2024 Report</b>
<b>SCWEMS</b>	<b>November &amp; December, 2023 Minutes</b>
<b>CCVC</b>	<b>December, 2023 Minutes</b>
<b>Hanna Housing Board</b>	<b>November, 2023 Minutes and Report</b>
<b>Museum Board</b>	<b>January, 2024 Minutes and Reports</b>
<b>2019 SPT JPB</b>	<b>December, 2023 Minutes and Report</b>
<b>Carbon County Library System</b>	<b>November, 2023 Minutes</b>
<b>Engineering Associates</b>	<b>Monthly Report</b>
<b>Carbon County Sheriff's Office`</b>	<b>January, 2024 Report</b>

**FINANCIAL REPORTS:**

**BILLS TO BE RATIFIED PAID January 31, 2024, AS FOLLOWS:**

Amazon.com	Electronic Supplies-Camera for town hall and batteries	\$96.94
Amazon.com	Janitor supplies, Ink, weight bench-Rec Center	\$378.37
Amazon.com	Janitor Supplies	\$26.99
Amazon.com	HVAC Filters- Town Hall	\$74.28
Amazon.com	Meter Reading cable	\$19.99
Black Hills Energy	Monthly Utilities	\$4,196.22
Carbon County Clerk	Payment for Law Enforcement Coverage	\$15,000.00
Carbon County Public Health	Hep A series for new PW Employee	\$75.00
DPC Industries, Inc.	Monthly charge for cylinders	\$80.00
Femco	Angled drain w/hose	\$41.95
Honey Wagon Sanitation	Roll off fees, portable potty monthly rental-January	\$100.00
Legend Fitness	Replacement back seat of leg press	\$115.55
Microsoft Azure	Monthly back-up to server	\$25.59
Quill Corporation	Janitor Supplies	\$141.98
Reserve Account	Postage Meter Refill	2,100.00

February 13<sup>th</sup>, 2024 Regular Meeting

Rocky Mtn Power	Electric Services	\$7,386.31
SCWEMS	Qtrly Payment	\$5,805.50
Town of Hanna	Petty Cash-Town Halla	\$191.10
True Value of Laramie	Trash Truck Cable	\$41.99
Union Telephone	Cell phones	\$331.82
Watchcard	Fuel for all departments-January	\$364.97
Wyo. Dept of Revenue	Sales Tax for year 2023	\$112.56
Xerox Financial Services	Lease Payment	\$37.00
XESI Document Solutions	Base charge and copy overage	<u>\$215.20</u>
<b>Grand Total</b>		<b>\$36,959.21</b>

**Bills To Be Paid February 14<sup>th</sup>, 2024 AS FOLLOWS:**

BCN	Long Distance Charges	\$94.03
Blakeman Propane	Propane for WTP and tank refill for landfill	\$1,902.00
Blue tarp Financial Inc.	Annual agreement with Northern Tool Co.	\$39.99
Carbon Power and Light	Monthly Charge	\$32.76
City of Laramie	Trash Tipping Fees	\$1,707.93
Energy Labs	Water Samples	\$53.00
Engineering Associates	Engineering Fees for Chlorine Room at Water Plant	\$1,334.01
GCR Tires	Tires and Service for loader	\$7,500.00
Honey wagon Sanitation	Roll off fees and portable potty rental-February	\$1,442.89
Mitchell May-Locksmith	Repair front door lock and keys for Rec Center	\$408.93
Nationwide	Public Official Bond-Treasurer	\$198.00
Norco, Inc.	Cylinder Rental-January	\$182.80
Pitney Bowes	Supplies and ink for meter postage machine	\$316.36
Plus Electric	Work at Water Treatment Plant	\$611.25
Rocky Mountain Print Solutions	Tax forms, envelopes and 1099's	\$113.96
Satchco	Bucket Truck Rental-fix outside lights at town hall	\$142.50
Town of Hanna	Town Property Utilities	\$658.36
Union Telephone Company	Telephone Services for Departments	\$694.24
USA Bluebook	Supplies for WTP	\$709.22
Valli Information	Monthly Maintenance on OTC Payments	\$25.00
Watchcard	Fuel for Public Works and snow removal	\$1,903.73
Xesi Document Solutions	Base charge for copier and overage	<u>\$89.86</u>
<b>Grand Total</b>		<b>\$20,160.82</b>

**Cm. Sikes moved to approve all Department Reports, Income Statement for January and January Financial Summary, ratify Bills Paid January 31<sup>st</sup>, 2023, January Payrolls, and Bills to be paid February 14<sup>th</sup>, 2024.**

Cm. Hawks seconded the motion. The motion carried with all present members voting aye.

**VISITORS:**

NO VISITORS

**CITIZEN PARTICIPATION:**

A citizen asked if we were using the DEQ program to get a public works truck, mayor explained that it was for a snow plow truck and it wasn't feasible for us. They also asked when budget workshops will start, and clerk Gonzales advised the schedule is on the agenda and once dates are approved budget meetings will start soon and will be posted.

Another citizen asked if we could help write a letter to Union Pacific to aid in the possibility of getting grant monies for the Rec Center. He was told to talk to the clerk for help.

**UNFINISHED BUSINESS:**

**NO UNFINISHED BUSINESS THIS MONTH**

**NEW BUSINESS:**

APPROVAL OF RESOLUTION 2024-596, A RESOLUTION ALLOWING FOR THE SUBMISSION OF A GRANT REQUEST TO THE CARBON COUNTY SCHOOL DISTRICT #2 REC BOARD FOR KING COAL DAYS, OTHER ACTIVITIES AND OPERATION EXPENSES FOR THE FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$20,000.00

**Cm. Hawks moved to approve Resolution 2024-596, A Resolution allowing for the submission of a grant request to the Carbon County School District #2 Rec Board for King Coal Days, other activities, and operation expenses in the amount of \$20,000.00 for fiscal year 2024-2025.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF RESOLUTION 2024-597, A RESOLUTION INCREASING THE DISPOSAL FEE OF CAR AND SMALL TRUCK TIRES TO \$5.00 EACH FROM \$4.00 EACH AT THE WASTE STATION.

**Cm. Sikes moved to approve Resolution 2024-597, A Resolution increasing the disposal fee of car and small truck tires to \$5.00 from \$4.00 at the waste station.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

APPROVAL FOR TREASURER AND CLERK TO GO TO THE MARCH WYOMING COMMUNITY GAS FORUM IN CASPER MARCH 21-22, 2024.

**Cm. Hawks moved to approve for the treasurer and clerk to go to the March Wyoming Community Gas Forum in Casper March 21-22, 2024.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF AN OPEN CONTAINER PERMIT FOR THE HANNA REC CENTER FOR FEBRUARY 14<sup>TH</sup>, 2024 FOR THE VALENTINES DINNER AND DANCE.

**Cm. Sikes moved to approve an open container permit for the Hanna Rec Center for February 14<sup>th</sup>, 2024 for the Valentines dinner and dance.** Cm. Hawks seconded the motion. Motion carried with all present members voting aye.

Discussion was held and information provided to the Mayor and Council on Wyoming Class, (Wyoming Cooperative Liquid Assets Securities Systems, for investing Town Funds.

Discussion on upcoming budget work shop dates. A list of upcoming meetings and workshops will be provided to the public.

Discussion one a letter of approval to the State of Wyoming, that town approves of moving Wee Folks Preschool into unused classrooms in the Hanna High School. Letter of support will be sent out.

**ADJOURNMENT:**

Meeting adjourned at 7:02 pm

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Vivian Gonzales  
Clerk/Treasurer

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Jon Ostling  
Mayor